



Heritage Hill Association

Board of Directors Meeting Minutes – August 17, 2022

Board members in attendance: Wes Beck, Jeremy Czubko, Suzanne De Haan, Jeffrey Fawcett, Carolyn Ferrari, Laura Joyce, Abigail Larimer, Wayne Norlin, James Scozzari

Absent: Richard App, Amy DeMott, Wendy Falb

Staff in attendance: Barbara Draughon, Maria Zache Starkey

Guests in attendance: None

1. Call to Order: 7:03 pm
2. June Minutes: Motion to approve (Wayne), second (Carolyn), carried unanimously
3. Public Comment: None
4. Election to fill vacant board seats: Motion to approve candidates to replace Scott Opperman and Courtney Koutros (Suzanne), second (Carolyn), carried unanimously
 - a. Scott Opperman (Trinity Health representative, term expires 2022) to be replaced by Kurt McDonald
 - b. Courtney Koutros (term expires 2024) to be replaced by Jordan Meager
 - c. Sarah Green's seat (term expires 2023) – two interested persons
5. Treasurer's Report (Barbara reported on behalf of James):
 - a. Still on track for projected revenue for the year. Barbara will be meeting with the finance committee to review 4th quarter financials.
 - b. Cost savings from reduced staff salaries since Amanda moved on.
 - c. Looking to restore reserves (approximately 10 months' worth of operating budget) that were depleted during the pandemic.
 - d. Barbara met with LMCU to verify that accounts/products we currently use are appropriate given our cashflow
6. Committee Reports:
 - a. Executive (Barbara):
 - i. New office location ad hoc committee – Voigt House: There is mutual interest. Working on finding a date and time to meet and discuss terms.
 - ii. Staff vacancies: Barbara to increase working hours from 30/week to 32/week to match posted office hours and partially mitigate staff shortage
 - iii. Future meeting venues: Barbara to talk to Abigail about having the September meeting at her home.

- b. Community Engagement (Carolyn):
 - i. National Night Out
 - ii. Shakespeare in the Park rained out on August 13. Rain date is August 21.
 - iii. Sweet House tour and happy hour – October 13
 - iv. Holiday event and Annual meeting at Sweet House
 - v. Trunk or Treat in October
 - vi. Walking tours in September and October
 - vii. Seeing more activity on social media
 - c. Fundraising:
 - i. Home Tour (Suzanne):
 - 1. Two-day format to continue: Saturday 11-5, Sunday 1-5
 - 2. Ticket prices to increase: \$20 for pre-purchase, \$27 for day-of purchase
 - 3. Richard to head logistics.
 - 4. One house confirmed. Redstone Properties has offered one of their homes. Suzanne attempted to contact five additional homeowners directly: two declined, one is undecided, two have not responded.
 - 5. To use Regan Marketing again
 - ii. Annual Appeal (Barbara): To be in the September-October Herald and to be mailed out to neighborhood residences
 - d. Land Use & Historic Preservation (Wayne):
 - i. Jim Payne will be joining
 - ii. State Street renovation master plan
 - 1. Lampposts “dead in the water” because of \$11,000 assessment per homeowner
 - 2. Replacing parking lanes with bicycle lanes rejected
 - iii. Logie Park – Maria reached out to Javier Cervantes at GRPS who will be our point of contact
7. Staff Reports: No items in addition to those included with the agenda
8. Old Business:
- a. HHA logo:
 - i. Should we wait for community survey to be completed?
 - ii. To create an ad hoc committee
9. New Business:
- a. Letter of recommendation for GRAAMA – Motion to approve (Wayne), second (Carolyn), carried unanimously
 - b. Seeking interest in filling officer positions in 2023
10. Adjournment: 8:07 pm