

**Heritage Hill Association Board Meeting
April 15, 2020 Minutes**

In Attendance via Teleconference: Suzanne De Haan, Kate Diedrich, Wes Beck, Jeff Martin, Wendy VerHage Falb, Sarah Green, Wayne Norlin, Amy DeMott, Scott Opperman and James Scozzari

Absent: Michele Giordano and John Walendowski

Staff: Barbara Draughon and Maria Zache Starkey

Public: None

1. Call to Order: 7:03 p.m.
2. Call for New Business – None. Wendy F. expressed huge thanks to Barbara and Maria for taking charge and for applying for grants and explained that Amanda has children at home. Wendy also commented that she hoped the meeting found everyone to be healthy, thanked members for their attendance and stated that there are substantial items of business to cover tonight.
3. Minutes – Minutes of the February, 2020 meeting were approved unanimously. Motion made by Wayne N. and support from Sarah G.

ACTION ITEMS:

6. **Motion to Appoint Executive Director (*Executive Session*):** Board members voted to install Barbara Draughon as Interim Executive Director. Other discussion included potential staffing changes in response to the financial hardships caused by the Covid-19 pandemic.
7. **Motion to Cancel the 2020 Weekend Tour of Homes** – recommendation for the Home Tour Steering Committee: In light of the Covid-19 pandemic, board members voted to officially cancel the 2020 Home Tour.
8. **Motion to Decide the 2020 Garden Tour** – recommendation from the Executive Committee – *see discussion below.*

INFORMATION ITEMS:

9. **Treasurer's Report:** James S. commented that nothing particular stands out in the current report. Though HHA will have to hedge bets going forward, things are copacetic for now. The loss of income from Home Tour will be a significant hurdle; the status of future CDBG funding will be decided sometime in May. In reviewing the financial projection put together by Jan Earl, James noted that that we are estimating down in other areas besides Home Tour and that we are all learning as we go.

10. Committee/Liaison Reports:

Fundraising:

Home Tour: Suzanne D. stated that she would contact all of the Home Tour Hosts and inform them of the decision to cancel and will ask if they would consider being on the 2021 tour.

Garden Tour: Kate D gave some input on the Garden Tour and a motion was made to postpone the Garden Tour until later this year. It really is hard to say when, for how soon would the gardens be ready and the unknown of when it might be safe to hold the tour.

11. **Motion to Adjourn,** Made, Seconded, Passed – 8:00 pm.

Respectfully Submitted by Maria Zache Starkey and Suzanne De Haan